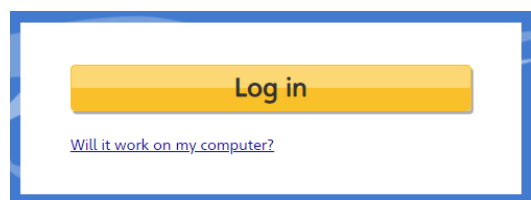


Bug Club User Guide for Parents

Logging in

Every child has a log in consisting of their first initial and surname, this was given to your child along with a password and school code at the beginning of the school year.

Click the "Log in" button. You will be taken to a new page to sign in. Enter these details in the fields provided, then select the "Sign in" button.



Forgotten pupil login details?

Please ask your child's teacher for login details via email if unsure.

Every pupil at your school will use the same four letter 'school code'.

Victoria Park Primary's school code is **JW9L**

Home Page

Once you have logged in, click on *My Stuff* to see all the resources assigned to your child.

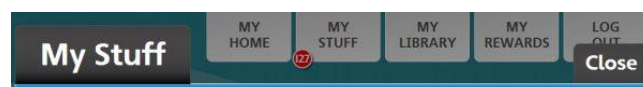
Rewards: You can see the number of **ActiveLearn coins** your child has earned on the barrel underneath your child's name.



My Stuff

This panel contains items set by the teacher.

The number of items available for each programme is shown at the top right of the panel.



Activities

- Your teacher will decide when activities are removed from *My Stuff*.
- Activities you opened before can be found in [My Library](#).
- Click on the Bug head icon to open an activity.
- In most books, the "Done" button will be greyed out to show the activity question is complete.
- Click the orange arrow icon in the bottom right corner to return to the book.
- The Bug head icon will have closed eyes to show that the activity has been answered.
- If all the Bug eyes are not closed, you can select "Keep reading" and click the "Back" arrow until you reach the book page to try that activity again.
- Click "Close book" to go back to your *My Stuff* page.

Books

Each [book](#) shows a number in a yellow circle. These are the maximum reward [coins](#) in the book. Get coins by reading the book and (for some books) by [completing](#) the [activities](#) inside. Spend them in [My Rewards](#).



Bug Club Books

Click on a book to open it.

Inside you can:

- Move around the book with the **blue arrows**
- Click the **magnify button** on the bottom left to zoom in
- Click the **red cross button** on the bottom right to close the book
- Click on words in **bold text** to see a definition
- Open book activities using the Bug Head icon.

On some books you can

- Click "**Read to me**" to hear the page.
- Click the "**Contents**" button to find a particular chapter, page or activity
- Click the **single page view button** to see one page at a time.

When you finish a book, it is moved to [My Library](#). A book is not finished until you have completed all the activities in the book and read to the final page. This is when you get your **ActiveLearn** coins.

My Rewards

My Rewards contains any [rewards](#) you have gained. You get coins when you complete [books](#) and [activities](#) in [My Stuff](#).



You can spend your [coins](#) in the Rewards areas.